



*Continuing the Journey - A note from your Steering Group...*

**Welcome** to our first edition of the Surrey Heath Confederation of Schools newsletter.

It has been an exciting few months for Confederation members with a number of activities taking place as we near the end of our administrative phase and get ready to start delivering against the Extended Services agenda and make a tangible difference to Surrey Heath children, their families and the wider community. One of the main activities has been the completion of a Confederation wide Audit of provision—more on this over the page...

The Surrey Heath Confederation has gone from strength to strength over the last few months! It is now nearly two years since 30 mixed phase schools in Surrey Heath first shared their vision of the value confederation can bring.

February 2007 saw the appointment of Sarah Sewell, Project Manager working on behalf of the Confederation to coordinate the efforts of the 30 member schools. Sarah comes to us from a commercial background and is quickly integrating into the world of education.

Watch this space! Contact us if you have any articles you wish to see in this publication at [sarah.sewell@cordwalles.surrey.sch.uk](mailto:sarah.sewell@cordwalles.surrey.sch.uk) or call Sarah Sewell on 07809397811.

**Please place the attached 'Show and Tell' document in a prominent place for all staff to access. Thank you.**

We wish you all a relaxing Summer.

Kind regards, **Confederation Steering Group**



*The outgoing Steering Group Chair Michele Knight (L) and Confederation Project Manager Sarah Sewell*

The Confederation Steering Group is fully representative of all member schools: **Andy Johnson, Alpha Group (Industry/Governor Rep)**

**Brenda Brown, Head, The Grove Primary** (Starts officially as Chair in September 2007)

**Carmel Smith, Head, St Augustine's Catholic Primary**

**Christine Dickinson, Head, Sandringham School**

**Eluned Hughes, Head, Lakeside School**

**Michele Knight, Head, Cordwalles Junior School (Chair)**

**Mike Peace, Head, Frimley C of E Junior School**

**Jacqui Hodge, Head, Windlesham Village Infant School**

**John Edwards, Head, Kings International College**

**Jo Hastings, Head, Bisley C of E Primary School** (starts officially in September 2007)

**Justin Price, Head, Portesbery Special School**

**Special points of interest:**

- Incoming Steering Group Chair
- The benefits of working as a Confederation
- Show and Tell—the essential guide to Extended Services and Confederations!
- Steering Group Terms of Reference - Core Principles

*"Strength lies in differences, not in similarities."  
Stephen Covey*

***STOP PRESS!***

***Confederation Conference 15th October 2007***

**Building Links...**

Embracing the diversity of the 30 mixed phase schools and the wider community is a key element of the future success of the Confederation. To this end there will be a Confederation half day workshop with all partner agencies on the 16th July with the aim of sharing our progress and understanding how best we can partner to deliver the Extended Services core offer.

We also continue to develop strong links with existing community groups for example church and other voluntary sector groups.

**Working as part of an Extended Services Confederation - the benefits**

- \* Build on the existing best practice within schools
- \* Organisations working together can utilise experience, knowledge and resources to best meet local demands.
- \* Groups working together can avoid replicating effort.
- \* Confederations working efficiently with local agencies can provide integrated services around local children, families and communities.

## Confederation Steering Group: Terms of Reference

The 30 member schools have agreed Terms of Reference under which the Steering Group will operate. The main principles of operation are listed here. For a copy of the full Terms of Reference please contact Sarah Sewell.

### Core Principles:

- A quorum of 7 of the representatives must be in attendance at a Steering Group meeting for any decision to be agreed.
- Representatives must be in attendance from Primary, Secondary and Special. If a member of the Steering Group is unable to attend a meeting they will endeavour to make every effort to have another Headteacher from the same phase attend. In the case of Special Schools a deputy may attend in the Steering Group members' place.
- All representatives have equal rights within the Surrey Heath Confederation.
- A Chairperson, Vice-Chairperson shall be elected annually in the Autumn Term. After one year in position the Chair becomes the 'past Chair' and sits on the Steering Group for a further academic year whilst the Vice-Chair becomes Chair and a new Vice-Chair is elected.
- Members of the Steering Group may change annually in the

Autumn Term.

- The Steering Group will ensure accurate records are made of all decisions and these records will be made available for inspection at any time.
- The Steering Group will be accountable for a fair, equitable and transparent allocation of resources and all stakeholders are to be given an accurate report of all transactions. All stakeholders will have an equal opportunity for access to funding.
- The Chairperson shall act as line manager, in directing the time allocation and resources, of the Confederation Project Manager.
- To identify and discuss innovative projects researched by the Confederation Project Manager and Confederation members and to agree if appropriate and allocate resources if deemed necessary.
- To identify and secure other sources of funding e.g. bids.
- The Surrey Heath Confederation works within the Equal Opportunity guidelines as practiced throughout Surrey.
- The Confederation Project Manager will act as minute taker. The Steering Group may decide, where appropriate, that minute taking may be delegated.

## Looking to the future!

We look forward to welcoming Brenda Brown (pictured right) as Confederation Chair for 07/08. Brenda will formally take up her new (Executive) post from September and we recognise that her passion for improving outcomes for Surrey Heath children along with her varied experience and knowledge of the area will be a great asset.



Our thanks go to Michele Knight for her outstanding efforts as Confederation Chair until now. We are indebted to Michele for the amazing job she has done in leading the Confederation through its first tentative steps to where we are now and we look forward to continuing to work along side her as 'past chair' on the Steering Group. Michele's experience and insight will be invaluable as we move forward into our next exciting phase.

EVENTS! EVENTS! EVENTS! EVENTS! EVENTS!

Big wild K'NEX

Challenge Design, build and race your battery powered K'nex car!!

Wednesday 15<sup>th</sup> August 2007 10.00 - 12.00 or 1.30 - 3.30

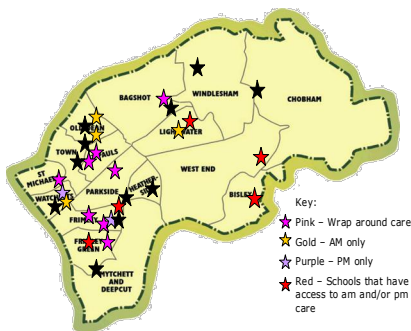
Children must bring an adult (Mum, Dad, Grandparent or carer).  
Suitable for children aged 8-11.

Places are limited, so to reserve yours, please phone:  
**08456 009 009 or call in to Frimley Green Library**  
(Please contact the Confederation Project Manager if you would like a poster to display in your school)

## Confederation Audit

Successfully implementing Extended Services within Surrey Heath will depend on a number of factors. When planning we will consider: the Audit of current local provision, consulting with our target audience, agreeing goals with stakeholders plus planning services. The Confederation has completed an Audit of all 30 schools asking questions about each element of

the Core Offer (see the show and tell document for further information on the Core Offer). High level analysis shows that there is scope for developing Family Learning within Surrey Heath, including parenting support programmes. Data from the Audit will be shared with each of the imminent focus groups to assist with the identification and planning of services.



*Surrey Heath area mapped with childcare provision across the 30 Confederation schools (Taken from Project Manager's presentation on Audit findings).*

**The Confederation Project Manager may be contacted at**  
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